

MEDITECH EXPANSE FAQs

What is Expanse?

It is Gaylord's new electronic health record (EHR). Expanse will replace the current MEDITECH system installed over 20 years ago.

How is Expanse different from what we currently have?

Expanse is more intuitive and easier to navigate as an electronic chart. Expanse is also MEDITECH's premier solution that continues to evolve to meet the ever-changing needs of our industry.

What are some of the highlights or other capabilities?

- Patient Portal
- E-prescribing
- Scanning/Archiving
- Real-time clinical decision support
- Real-time clinical and financial analytics
- Quality and safety surveillance tools
- Ambulatory-specific products for OP clinics
- Web-based platform and mobile device ready
- Worklists for more efficient patient-facing task management
- Interoperability with external providers allowing us to share patient information more accurately and timely

When is the Go Live date?

Sunday, October 1, 2023

Will we see any demonstrations?

Yes, you will have opportunities to see demos and interact with the new system this spring.

When will we get trained to use it?

Mid-August through the end of September; training will be mandatory

How will we get trained?

Training will be a combination of computer-based courses AND classroom/hands-on exercises

Who's on the implementation team?

IT staff, MEDITECH consultants, and representatives from all departments

FYI

Our Values are

Integrity

Compassion

Accountability

Respect

Excellence

FYI DEADLINE

The deadline for the next FYI is Friday, March 17.

Email:
publicrelations@gaylord.org

Our mission is to enhance health, maximize function and transform lives.

PULMONARY REHABILITATION

Moving More, Breathing Better

Come celebrate Pulmonary Rehabilitation Week and meet our **NEW outpatient pulmonary team!** Spin the wheel, answer questions and win prizes.



When: Thursday, March 16
11:30 a.m. - 1:00 p.m.
Where: Wallingford Cafeteria

National Pulmonary Rehabilitation Week is celebrated March 12-18 and is a great time to thank our clinical staff who enhance the quality of life for individuals with lung disease.

SOCIAL WORK BREAKS BARRIERS

A Word of Thanks from Sarah Bullard, PhD:

The theme for Social Work Month 2023 is Social Work Breaks Barriers. March is the time to learn more about the profession's many positive contributions and celebrate all the social workers at Gaylord. This group of staff meets challenges head-on to advocate for patients and educate families for successful transitions while progressing in their recovery or adapting to a new health condition. Please take a moment to acknowledge these team members on the Wallingford campus:

- Kristin Kiczuk
- Laura Liistro
- Irene Scanlon
- Dorene Scolnic
- Su Stanton
- Rose Vazquez-Santiago



A message and special recognition to our Gaylord Certified Nurses:

Gaylord celebrates Certified Nurses Day every year, on March 19th. Board certification of nurses plays an important role in the assurance of high standards of care for our patients and their loved ones. At Gaylord, we are fortunate to have several nurses who have voluntarily pursued and achieved a specialty certification in their area of expertise. Achieving a certification requires extensive education and most importantly, a strong personal commitment to excellence. I commend and congratulate all of our board certified nurses at Gaylord for their professionalism, leadership, and expertise you provide for our hospital and our patients. Thank you for achieving such excellence in nursing practice!

With gratitude,
Lisa Kalafus, MSN, BSN, RN

Gaylord Staff Speaking Engagement



Jerrold Kaplan, MD
Medical Director, Gaylord Outpatient & Workers' Comp Services

2023 Work Related Injuries Workshop
March 27-28, MA

Speaking topic:
Work Conditioning & Work Hardening
and the Role of Vocational Rehab

**SAVE THE DATE:
GAYLORD JOB FAIR
TUES, APRIL 18**



INTERNATIONAL
GRANT PROFESSIONALS DAY
FOUNDED BY THE GRANT PROFESSIONALS ASSOCIATION

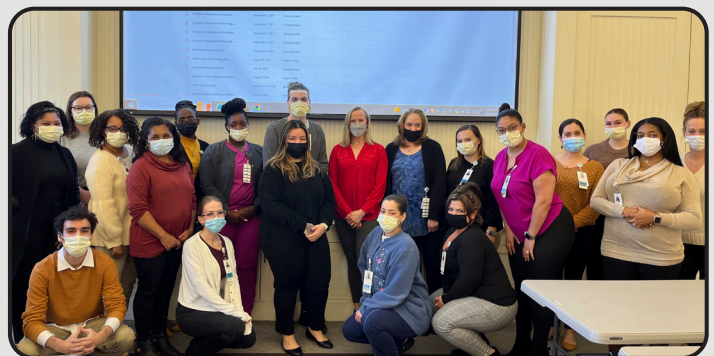
Friday, March 10, 2023

International Grant Professionals Day (#IGPD) is the annual celebration to recognize and show appreciation to all grant professionals.

Take time to celebrate the administrators, consultants, managers, grant-makers and grant proposal developers for their beneficial contributions to people, government agencies and nonprofit organizations. IGPD is about honoring grant seekers, grant makers, and grant project managers.

Welcome to the Gaylord Team!

Priscilla Flores	PCT-L1
Mario D'Amore	PCT-L1
Shannien Trail	Rehab Therapy Aide-NH
Nicole Perrelli	LPN-L2
Kellie Consigilio	Credentialing Coordinator
Katherine Konishesky	Speech Therapist-Inpatient
Jen Luedee	Secretary 2 -Outpatient
Loren Cadrin	LPN-L2
Alyssa Battick	LPN-M2
Robyn White	LPN-M2
Camille Moody	RN-H1
Morgan Carroll	LPN-H1
Andrea Killian	LPN-L1
Dee(Idinah) Muriel	PCT-H1
Jephthah Ching-Gomez	LPN-Float Pool
Ravon Campbell	LPN-H1
Shanda Williams	LPN-H2
Dayse D'Oliveira	PCT-Float Pool
Destiny Morales	PCT-L1
Paradise Martinez	PCT-Float Pool
Ashley Alejandro	PCT-M2
Sheniqua Hall	PCT-L1
Carmen Rosario	PCT-Float Pool



REMINDER
for all emergencies dial
3399



Patient Safety Awareness Week

March 12 - March 18

Safety Check-In

Scan this QR code for a brief SurveyMonkey to show off your Safety Tool knowledge. Every entry is entered into a raffle for a gift card.



- 5 quick questions!
- Share your safety concerns!
- Submissions are due Friday, March 17 by noon and the winner will be announced that afternoon!

Patient Safety Awareness Week

March 12 - March 18

**I WEAR
PURPLE
— FOR —
PATIENT
SAFETY**



Show your support by
wearing purple on
Thursday, March 16

Take pictures within departments and email to publicrelations@gaylord.org to be published in FYI.

March	April	May	June	July
Jeans for Charity March 17, 31	Patient Safety Awareness Week March 12-18	Jeans for Charity April 7, 21	Jeans for Charity June 2, 16, 30	Jeans for Charity July 7, 21
National Brain Injury Awareness Month	Healthcare HR Week March 13-17	Patient Safety Survey April 9-16	Clinical Trials Day May 19	Legacy Week
National Social Work Month	National Occupational Therapy Month	Better Speech & Hearing Month	Gaylord Gauntlet 5k June 24	Employee of the Year Event
Better Breathers Support Group resumes	Patient Experience Week	National Hospital Week		
National Women's History Month	Committee Fair - More to come	Nurses' Week		
	Hiring event - More to come	Stroke Awareness Month		



- ■ **March 16-** Return from Injury at Vale Sports Club - Not open to public
- **March 21-** Let's Talk About Parkinson's Disease
Victoria De La Rosa, PT, DPT, CARSS
Kaila Morin, PT, DPT, CBIS
- **April 1-** Madison Little League
Max Sinoway Little League
Cheshire High School Baseball
Yalesville Little League
Cheshire Soccer Club
- ■ **April 13-** Hamden Chamber Healthcare Warrior Awards
Register [HERE](#)
- ■ **April 23-** Cheshire Ion Bank Road Race
To claim one of three complimentary race entries, please email Jamesrusso@gaylord.org

For more information please [click here.](#)

● Community Events ■ Sponsorships

Jeans for Charity: Friday, March 17



The featured organization is

Love Your Brain

“The LoveYourBrain Foundation is a non-profit organization that improves the quality of life of people affected by traumatic brain

injury and raises awareness about the importance of brain health.”

For more information, [click here.](#)

Employees need a Jeans for Charity sticker or button to indicate their participation.

Stickers can be purchased for \$2 in the cafeteria, Jackson Java, Human Resources, Jackson 2 outpatient, North Haven, Cheshire, Cromwell and Madison.

Fall Prevention Jeopardy

This week, Gaylord's Michelle Saunders, PTA presented Falls Prevention “Jeopardy” at the Hamden Senior Center. Attendees learned about different fall risks and options to help them decrease their chances of falling, all while playing a version of the famous game show.



August	September	October	November	December
Jeans for Charity August 4, 18	Jeans for Charity September 1, 15, 29	National Physical Therapy Month	Jeans for Charity November 3, 17	Jeans for Charity December 1, 15, 29
	National Spinal Cord Injury Awareness Month	National Case Management Week		
	National Rehabilitation Awareness Week	National Respiratory Care Week		
	Complex Rehab Technology Awareness Week	National Pharmacy Week		
		Infection Prevention Week		
		National Patient Account Management Week		
		Healthcare Quality Week		



Onsite Biometric Screenings*

Date: Wednesday, March 29, 2023

Time: 7am – 12 Noon

Location: Brooker Lecture Hall, First Floor

Gaylord Specialty Healthcare

50 Gaylord Farm Road, Wallingford

Appointment Required:

<https://www.apschedule.com/gaylord23>

*Screenings are for all Gaylord Specialty Healthcare employees as well as Spouses with ConnectiCare medical coverage.



Blanket Donation

State Marshall, Tim Wall, has donated a supply of blankets to be given to EMT and/or firefighters that are admitted to Gaylord. Our first blanket was recently donated to a patient on Milne. Thank you Tim!



Submit a question for Miss Connecticut 2022



The DEBI Committee will be hosting a discussion on diversity with **Miss Connecticut 2022**, **Sylvana Maria Gonzàlez** on Wednesday, March 15.

Please submit any questions around the topic of diversity to: **DEBICommittee@gaylord.org**

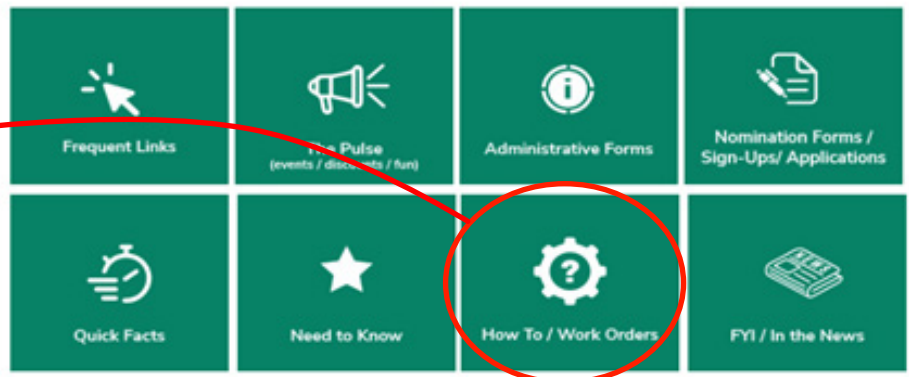
Have a request for Marketing? Use the JIRA platform to submit!

Here's how:

JIRA is located on Sharepoint and is Gaylord's portal for all marketing requests. Once you submit a project in JIRA, it will be sent to the marketing team and assigned to a staff member.

How to find JIRA:

- Go to Sharepoint, which is Gaylord's Intranet page
- Click How To/Work Orders
- Click JIRA (first link)
- You will need to sign up if you don't have an account



Signing up:

- Click Sign up
- Enter your email
- A link will be sent to your Gaylord email
- Click link and fill in "Full name" and choose a password.

Using JIRA:

- Click the appropriate option, depending on your request
- Follow steps
 - Name and extension
 - Name your task title: (example: Outpatient Pulmonary Breathing Tips - flyer needed)
 - Make sure to add specific instructions for your request
 - Add deadline/due date for marketing request
 - Add any attachments, such as logos, that you may need to add to marketing material
 - Click send
- You will receive a generic confirmation email from Jira@gaylord.atlassian.net



06 24 23

REGISTRATION NOW OPEN

www.gaylordgauntlet.org

Peer Recognition Programs



Did your co-worker go above and beyond?

Recognize them by filling out a Cheers for Peers Form.

Scan or click the QR code to fill out the electronic Cheers for Peers form. Paper forms available in all locations, or email Anna Thompson at gthompson@gaylord.org if you need more forms.



ICARE. Do You?

Integrity, compassion, accountability, respect and excellence. Do you know of a Gaylord employee who lives these Gaylord values? If so, nominate an employee today for the 2023 Joseph A. Lindenmayer Employee of the Year Award.



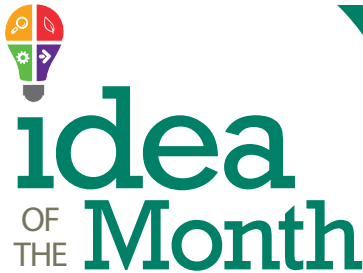
Scan or click the QR code to fill out the electronic ICARE nomination form. Paper forms are available from the registration and treating staff and Human Resources. Completed forms should be sent to Human Resources.



An Update from the Nursing Department:

We are excited to share a new role for Gaylord, replacing our IV PICC Services beginning April 1. Monica Dalton, RN has assumed the position of Vascular Access Resource Nurse. Monica was formerly on our contracted PICC team. Lisa Kalafus, VP & CNO shared, "Understanding how critical these services are to our patients and clinical staff, it was determined that we needed to expand the services and bring the role in-house."

Monica will be on-site 4 days a week, where she will continue to insert midlines and PICC lines. In addition, she will serve as a vascular access resource nurse for our front line staff. Monica will support our nurses in gaining peripheral IV insertion proficiency and focus on central line management, care and tracking. Also joining the team, per diem, are Sam Osei and Andrew Rae. Please congratulate Monica, Sam, and Andrew for taking on these exciting new roles for our hospital!



Idea: The courtyard between inpatient gym and Hooker garden needs care and improvement.

Action: In process with donor funds

Do you have an idea? Share with us.



2023 Culture of Safety Staff Survey



The 2023 Culture of Safety Staff Survey will be available April 6 to April 19. It is an important measure to determine staff perception of our culture of Safety. It is an anonymous

online survey that will take approximately six minutes to complete.

More details will follow as we approach the survey date.



Follow Gaylord Specialty Healthcare on Facebook!
www.facebook.com/gaylordspecialtyhealthcare



Gaylord is also on YouTube.
www.youtube.com/user/GaylordHealthcare



Follow Gaylord on Twitter.
twitter.com/GaylordHealth

Ion Bank Customer? A Vote For Gaylord Is Worth \$25!



Vote for Gaylord at Ion Bank or at IonBank.com between February 1 and March 17, 2023. Each customer of Ion Bank has one opportunity to vote for a nonprofit organization to receive a donation. Gaylord is a nonprofit organization and we have signed up for this contest as a way to garner support for our great patient care.

Ion Bank Foundation will give a minimum donation of \$25 for each customer's vote for Gaylord. If Gaylord receives the most votes we may receive an additional cash donation from the Foundation. Winners will be announced in May 2023.

Please share this opportunity with family and friends who are customers at Ion Bank. Gaylord will post this on Facebook and Twitter as well. Thank you for voting for Gaylord! If you have any questions please contact Cindy Bartholomew at extension 2844.

Gaylord Physical Therapy competes in Madison Souper Bowl

Gaylord Physical Therapy recently partnered with the hospital's Food and Nutrition team to enter the Madison Souper Bowl contest, run by the Madison Chamber of Commerce. Even though our famous "Gaylord" New England Clam Chowder didn't win, this was another excellent opportunity for the nutrition and therapy staff to collaborate.



Today's QAPI

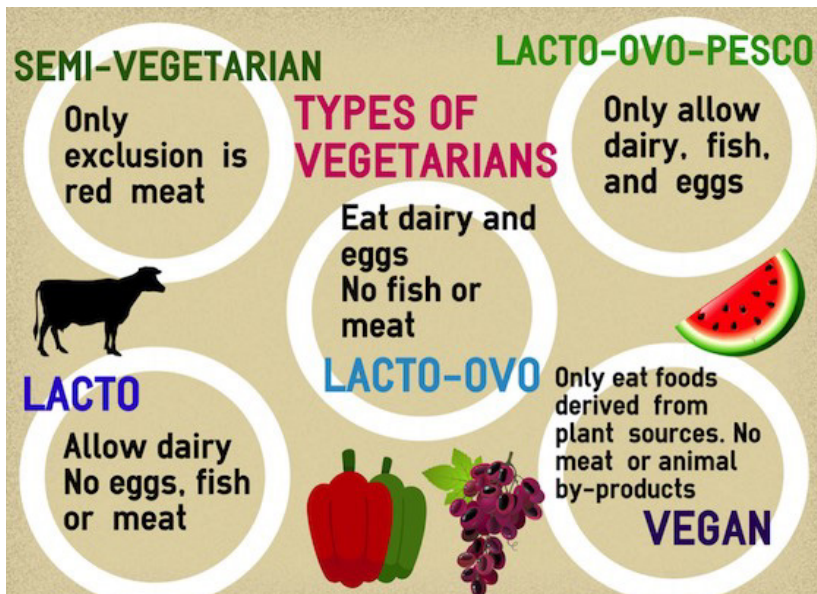
(Quality Assurance and Performance Improvement)

From the Food + Nutrition Department

When a patient is first admitted, obtaining a diet history is a first step towards learning about a patient's dietary needs. Culture and religion can often play a role. Below is an example of why asking clarifying questions is important. If they say they are vegetarian, ask a follow up question such as, "what do you exclude?" This can prevent diet order mistakes.

Lacto = Dairy

Ovo = Egg



goodshop

GoodShop provides the best shopping deals on the internet, while also making donations to the nonprofit or school of your choice for almost every purchase you make. That's right: when you shop with Goodshop you don't just save, you also give, at no extra cost.

Sign up for GoodShop
today and direct money to
Gaylord.

Academic Scholarships Available

Apply today!

Visit the intranet homepage for the application.

Apply Here

SAVE YOUR BRAIN

















Wear a helmet

Gaylord is promoting helmet safety during Brain Injury Awareness Month.

Happy National Nutrition Month!

Look out for activities in the cafeteria to
celebrate all things Nutrition and Healthy eating!

March 2023

Mon	Tue	Wed	Thu	Fri
 6 national oreo day!  The Bowl: Omelet 13  The Bowl: Omelet 20 The Bowl: Omelet 27  CHEESE LOUISE honestly grate mac & cheese The Bowl: Omelet	The Bowl: Pasta 7 The Bowl: Soup 14 national potato chip day!  The Bowl: Asian Fusion 21  The Bowl: Paella 28  The Bowl: Pasta	1 8  15  22  29  TRADITIONAL FLAVORS OF ITALY	Chef's Table 9 national meatball day!  16 Chef's Table 23 Eat This Not That Brunch for Lunch vs. Ihop! 30 national hot chicken sandwich day!	 10  17  Happy St. Patrick's Day! 24  31  DRUMS & FLATS KIN'T NO THANG BUY A CHICKEN WANG

The Bowl: Every Monday - 11:30am-1:30pm Omelet's Cooked To Order

The Bowl: Weekly Rotation - Pasta, Soup, Asian Fusion, Paella...



2023 MEDICAL STAFF PHOTO CONTEST

VOTE TODAY!

Visit the cafeteria or the intranet homepage (PULSE) to vote for your favorite photo.

**Voting ends
Monday, March 27**



SPRING FOOD DRIVE



March 6-10



The Connecticut Food Pantry is requesting healthy non-perishable food donations.

Donation boxes will be located:
Milne and Jackson Lobby

Please contact Emily Meise or Amanda Meyer for more details at x2875

Items Needed:

- Canned fruit with no added sugar
- 100% fruit juice
- Canned vegetables with low sugar and less than 230mg of sodium
- Canned beans (low sodium)
- Peanut butter/nut butter
- Dried beans
- Canned tuna or chicken in water
- Brown rice
- Oatmeal
- Canned soup or broth with low or no salt added
- Spices and dried herbs

Spring Into Great Savings



Celebrating You with Perks of Appreciation

During Employee Appreciation Month, treat yourself to huge offers on your go-to brands and most-loved experiences for less.



A Gift For Employee Appreciation Day!

Save on travel experiences all month long*
Use promo code **Appreciation123** for:

- \$10 off orders of \$100
- \$20 off orders of \$200
- \$30 off orders of \$300

*Promo code may only be used for transactions completed on Plum Benefits and may not be used to purchase gift cards or combined with any other offer. Expires 4/1/2023.



Employee Appreciation Day

We're saying thanks March 3rd and all month long with limited-time deals on everything you love!

- **Walt Disney World Resort:** Save up to \$100 off gate prices
- **Hotels:** Save up to 60% on hotels



Women's History Month

Discover our special collection of artists, brands, and experiences that honor the powerful role of women in the world and in our everyday lives.

- **Concerts:** Save up to 25% on your favorite female-led entertainment
- **Forever 21:** Save an extra 21% off



Book A Spring Cruise

Explore endless excitement with new savings on cruises! Find the best cruise deals to your dream destinations today.

- **Cruises:** Up to \$1,500 onboard cash exclusive
- **Carnival Cruise Line:** Choose fun from \$199

plumbenefits
POWERED BY **TicketsatWork**

Make the most of your Plum Benefits membership! Get instant access to exclusive deals, limited-time offers and members-only perks on the products, services and experiences you need and love. With something to excite every interest, it's time to spend less and enjoy more this season.

New to Plum Benefits? Getting Started is Easy.

1

Visit PlumBenefits.com

2

Click *Become a Member*

3

Enter your company code or work email to create an account

COMPANY CODE

ac0324481

NEED HELP? CALL US: 1-877-868-7758 • EMAIL US: CUSTOMERSERVICE@PLUMBENEFITS.COM

*Prices and Offers are subject to availability and subject to change without notice. Please review the terms and conditions for offers.




Refer A Friend

Employee Referral Bonus Program

Helping fill jobs is **ALL** our job.
Get paid to help.

*REFERRAL BONUS	POSITION
\$2,000	RN
\$2,000	RCP
\$2,000	Ortho-PT
\$1,500	LPN
\$1,000	PCT
\$1,000	Intake Rep
\$1,000	CSA
\$500	EVS or F&N



***For program details and payout schedules, contact HR.**





SOCIAL MEDIA



RECIPE CONTEST

Show off your cooking skills!

1. Visit the Nutrition table in the cafeteria during the month of March, National Nutrition Month
2. Choose a picture of a food item
3. In your home kitchen, create a healthy recipe using that food item
4. Take a picture and post your recipe on your social media
5. Use the hashtags #GaylordSpecialtyHealthcare, #NationalNutritionMonth
6. At the end of March, Gaylord's Dietitians will choose the winning recipe and the winner will win a prize.



Loyalty Program

Buy 9, receive the 10th FREE!

must be 10 of the same item

coffee



soup



bowl special



Buy any one of these items in the Wallingford campus cafeteria to receive your loyalty punch card



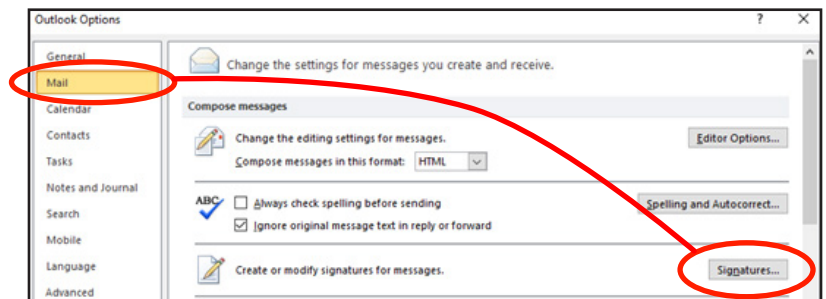
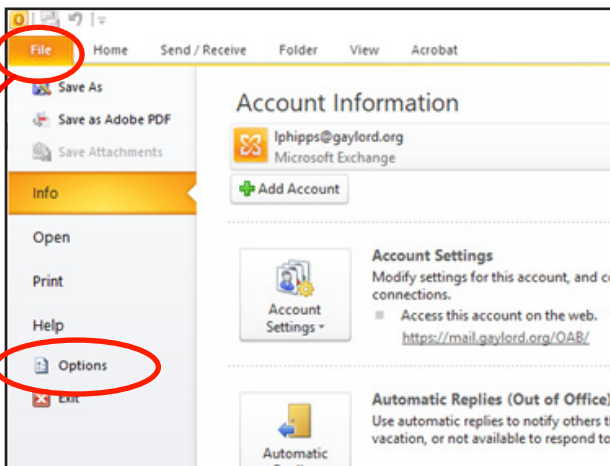
Steps for official Gaylord Specialty Healthcare email signature with optional pronouns

**To access logos needed, find the document on Sharepoint > PR/Marketing > info to know > Email signature instructions_2023*

Outlook 2010



1. Open Outlook and click FILE. Then click on OPTIONS on the left hand side.
2. Click MAIL, then SIGNATURES



3. COPY the text and the logo from below (keep one line of empty space between the website and the logo)

FirstName LastName, credentials (*pronouns*)

Title

Office (203) xxx-xxxx

Cell (203) xxx-xxxx (if used)

Fax (203) xxx-xxxx (if needed)

www.gaylord.org

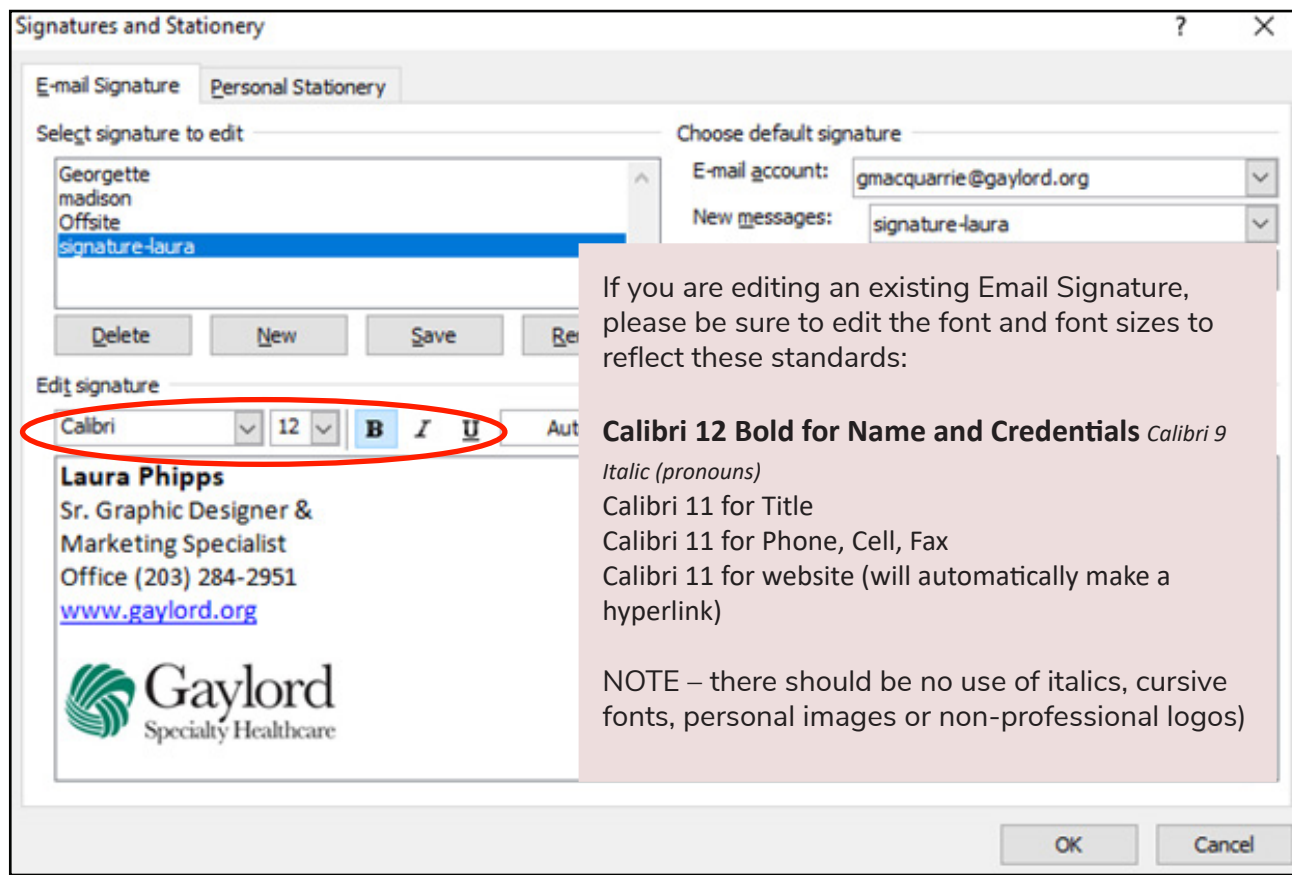


4. PASTE in the EDIT SIGNATURE box under your contact information. Then click save.
5. COPY the Top Workplaces logo below.



6. PASTE in the EDIT SIGNATURE box under the Gaylord logo. Then click save.

Outlook 2010

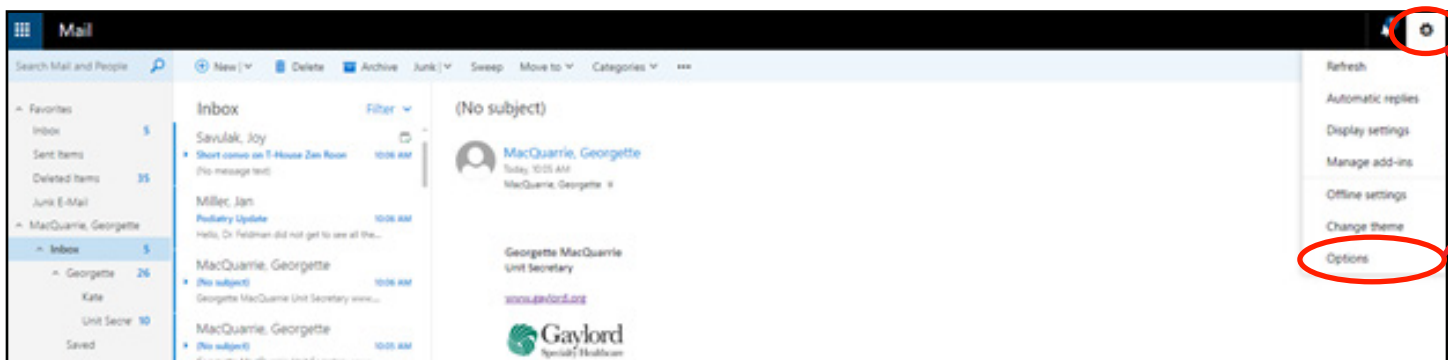


7. Under Choose default signature, choose new messages and replies/forwards. Then click OK. And OK again.
8. Test by starting a new email and be sure your signature has been updated. If the changes have not taken effect, close OUTLOOK and reopen.

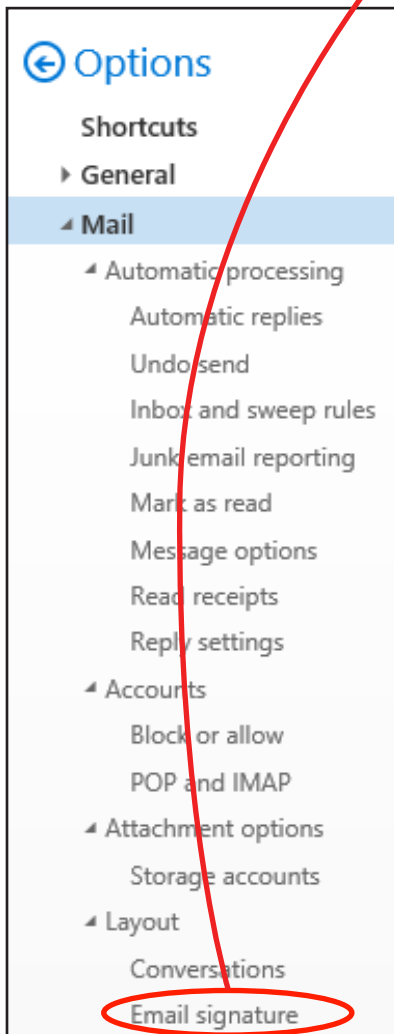
Outlook 2013



1. Open Outlook and click settings. Then click on OPTIONS on the right hand side.



2. Click MAIL, then EMAIL SIGNATURES



3. COPY the text and the logo from below (keep one line of empty space between the website and the logo)

FirstName LastName, credentials (*pronouns*)

Title

Office (203) xxx-xxxx

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www.gaylord.org



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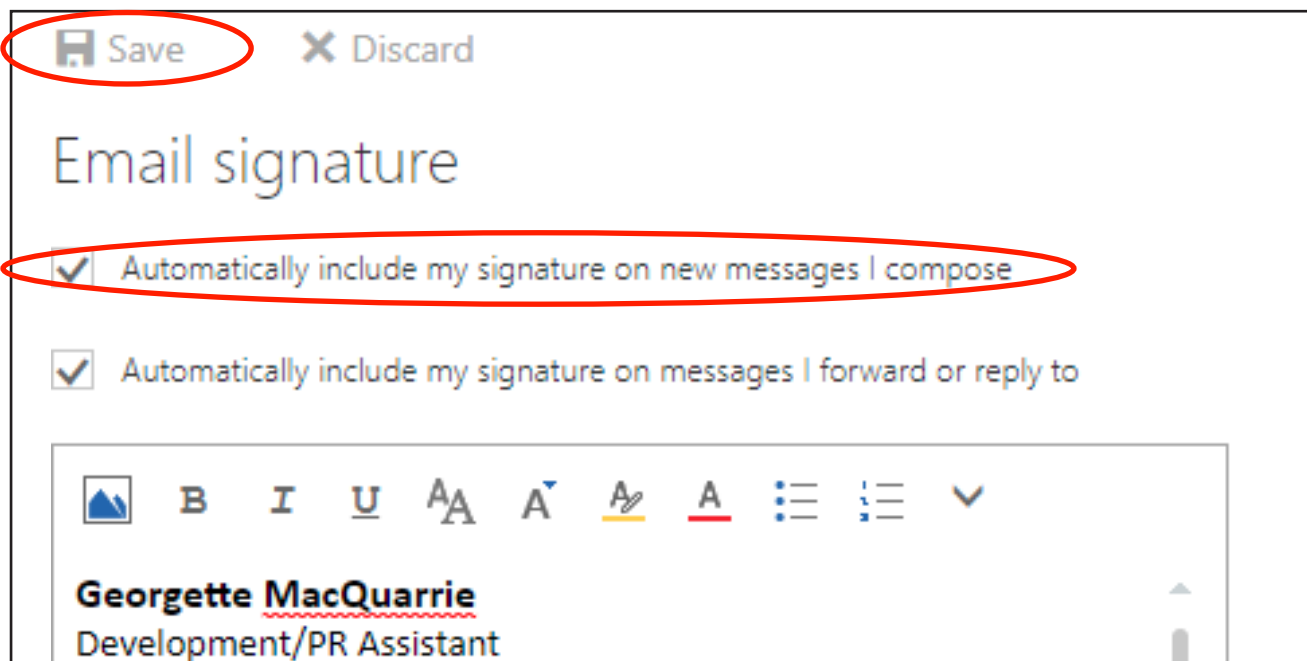
7. Check off Automatically include my signature on new messages I compose.

Check off Automatically include my signature on messages I forward or reply to. Then click SAVE.

8. Close OUTLOOK then reopen for your changes to take effect.

SAMPLE

Georgette MacQuarrie
Development/PR Assistant
Office: 203-284-2881
www.gaylord.org



These instructions can also be found on Sharepoint > PR/Marketing > info to know > Email signature instructions_2023